

**RESEARCH
COMMITTEE**



NARAYANA COLLEGE OF NURSING

Chinthareddypalem, Nellore - 524003. A.P.

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RESEARCH COMMITTEE

1. Objective

The Research Committee at Narayana College of Nursing is organized to ensure that research conducted within the institution is of high ethical and scientific quality. The committee promotes a culture of research integrity, accountability, and compliance with institutional standards. Here is a detailed outline of the committee's structure, roles, and functions:

2. Composition of the Research Committee

The Research committee consist of various key member to oversee the research activities in Narayana College of Nursing.

1. Chairperson
2. Faculty Representatives from all Departments
3. Member secretary
4. Research Coordinator
5. External experts
6. Ethics Committee representative

Committee Constitution:

The Research committee reconstituted with the following members with effect from 4/9/2023, the committee will be effective for five years from the mentioned date.

| S. No | Name | Designation | Role |
|-------|-----------------------|--|-------------------------|
| 1. | Dr B Vanaja Kumari | Principal | Chairperson |
| 2 | Dr A Latha | Professor & IQAC Coordinator/HOD of Medical Surgical Nursing | Research Coordinator |
| 3 | Mrs Thejovathi | Assoc Prof & Dept of Child Health Nursing/HOD of Nursing Research | Member secretary |
| 4 | Dr Kumari | Professor & HOD of Obstetrics and Gynaecological Nursing | Member |
| 5 | Prof P Shanmugavadivu | Professor & HOD of Child Health Nursing | Member |
| 6 | Mrs Anjani Devi N | Assoc Prof HOD of Mental Health Nursing | Member |
| 7 | Mrs Subhashini | Assoc Prof & Dept of Medical | Member |

Dy B. Vanaja
Principal

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| | | | |
|----|------------|------------------|--------|
| | | Surgical Nursing | |
| 8. | Ms. Sruthi | Librarian | Member |

3. Roles and Responsibilities

3.1 Chairperson

- Leads the Research Committee, ensuring effective functioning and adherence to guidelines.
- Holds final decision authority on research approvals and ethical issues when necessary.
- Acts as a liaison with the Institutional Ethics Committee (IEC) and other relevant bodies to ensure compliance with regulatory standards.

Represent the committee in discussions with the institution's administration.

Research Coordinator:

- Coordinating communication between committee members and researchers.
- Maintaining accurate documentation and records of research projects.
- Additionally, they assist in scheduling reviews and monitoring ongoing studies to uphold research standards and integrity.

3.2 Member Secretary

Maintains accurate minutes of meetings, agendas, and correspondence related to research activities.

Coordinates scheduling for meetings, training sessions, and workshops.

Disseminates committee decisions and feedback to researchers, ensuring transparency and accountability.

3.3 Committee Members

- Critically review research proposals for scientific merit, methodology, ethical considerations, and relevance.
- Provide guidance to researcher.
- Review and evaluate research proposals submitted for committee consideration.

3.4 Librarian:

Dr. B. Chinnay
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- Supports academic and research activities by managing library resources, including books, journals, and digital databases, to ensure easy access to relevant materials.
- Assist students and faculty with research queries, provide guidance on effective information retrieval, and organize workshops or orientations on library usage.

Functions of the committee:

- Review research proposals for ethical compliance.
- Ensure research aligns with institutional standards.
- Provide guidance on regulatory and ethical guidelines.
- Approve, monitor, and evaluate research studies.
- Assist researchers with protocol submissions.
- Oversee participant safety and data integrity.
- Conduct periodic review of ongoing studies.
- Document all committee discussions and decisions.
- Promote a culture of ethical research within the institution
- To Prepare Annual Research plan.
- To build relationships with nearby and distant industries like community and Schools to do projects and health assessments.
- Assign faculty and student R&D projects to address pertinent industry problems and identify answers.
- To initiate and promote MOU with industries and R & D organizations for consultancy, collaborative research, sponsored projects, industry and Institute interactions etc.
- To arrange brainstorming sessions through talks by eminent personalities from industry, R& D organizations and institutions of repute for the better understanding of research methodology and practices currently followed.
- To support faculty for delivering talks at different events and conducting workshops, training programs, seminars, conferences, symposia and faculty development programs.
- To keep everyone informed about announcements by various funding agencies like o support faculty for delivering talks at different events and conducting workshops,


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training programs, seminars, conferences, symposia and faculty development programs.

- To keep everyone informed about announcements by various funding agencies like ICMR, NAACO CSIR, and University etc.
- To motivate students for presenting papers in National and International conferences and projects in competitions Interdepartmental / collaborative work to be encouraged.
- To monitor progress of the research and development activity.

Research proposal Submission:

- Develop a standard format to submit proposal to the research committee for funding opportunities.
- For creating a standardized research proposal submission form aligned with formats often required by universities for Undergraduate Student Research Projects (UGSRS), MSc Dissertations, PhD Projects, and Funding Agency Projects, here's a representative template that accommodates common requirements across these project types

Review;

- Conduct review to assess the maintenance of Standards and deficiencies.

Meetings:

- Conducting a twice meeting in a year to ensure ethical considerations, evaluate research projects.
- Provide recommendations for approval before the IEC committee meeting.

Funding:

- Allocation of funds and resources to ensure that each project has adequate support for successful execution.
- **Seed Money for Pilot Studies:** Up to INR 25,000 for pilot studies, preliminary research, or exploratory studies.
- **Publication Support:** Up to INR 15,000 for peer-reviewed publications in indexed journals (PubMed, Scopus, Web of Science).

Dr. B. Babu
Principal

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- **Conference Participation:** Financial assistance for national and international conference presentations.
- It evaluates budget proposals, approves funding based on project needs and objectives, and monitors spending to maintain transparency.
- Additionally, the committee collaborates with funding agencies to secure necessary resources for advancing research initiatives.

Publication Guidelines:

- Publication guidelines for faculty and students emphasize the importance of originality and adherence to ethical standards in research and writing.
- All manuscripts should follow the specific formatting and style requirements of the target journal, including proper citation practices to avoid plagiarism.
- Collaboration among co-authors must be clearly defined, with contributions accurately acknowledged.
- Finally, submissions should undergo thorough review and approval by the Research Committee to ensure compliance with institutional policies before being sent for publication.

Documentation:

- ensures comprehensive reporting and documentation of all research activities, including project proposals, ethical approvals, and progress reports.
- Regular updates are required from faculty and students on their research milestones, which are documented to maintain transparency and accountability.
- Additionally, all minutes of committee meetings, decisions made, and communications with researchers are systematically recorded and archived to support ongoing evaluation and compliance with institutional and regulatory standards.
- This meticulous documentation facilitates efficient monitoring of research integrity and promotes a culture of accountability within the college.

Dr. B. Anuj
Principal

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